

Memo no.:IND/WB/FES/20182019/21173

Date: 04-05-2021

From:  
Divisional Fire Officer  
Fire Prevention Wing,  
West Bengal Fire & Emergency Services

To: Barasat Indira Gandhi Memorial High School  
18, Jessore Road, Rathala (South) Barasat, North 24 Parganas, Kolkata-700124

**Subj: Renewal of Fire Safety Certificate in favour of an Existing Construction of B+G+4 and G+3 storied building under Group Educational building (Barasat Indira Gandhi Memorial High School) situated at the premises No.- 18, Jessore Road, Rathala(South) Barasat, 24Pgs(N), Kolkata- 700124**

This is in reference to your application no. 0126101211100166 dated 12-09-2021 regarding the Renewal of Fire Safety Certificate in favour of an Existing Construction of B+G+4 and G+3 storied building under Group Educational building (Barasat Indira Gandhi Memorial High School) situated at the premises No.- 18, Jessore Road, Rathala(South) Barasat, 24Pgs(N), Kolkata- 700124

The performance of the Fire Fighting System as incorporated in the buildings were tested at random and found satisfactory working condition. In view of the above this office is releasing the Renewal of Fire Safety Certificate for occupancy of the aforesaid building.

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained.

**Recommendation:**

However to up-keep the Fire Safety Measures, the following safety measures need to be incorporated and maintained:—  
1. Driveway must be free of any obstruction for easy movement of Fire Appliances. No Parking will be allowed in the Drive Way.

2. The Interior finish decoration of building shall be made with low flame spread material conforming to the I.S. Specification.

3. To eliminate of fire hazard, Good Housekeeping both inside and outside of the building shall be strictly maintained.

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Existing electrical wiring of the entire building shall have to be carefully checked for any wear and tear in them, especially in the above table ceiling & ducts.

The Exit Sign and fire notice shall be maintained from fading and dust sedimentation and prepared and displayed at all accessible place.

The employees and Security staffs shall be conversant with installed Fire Fighting Equipments of the building and operate in the event of fire and testing.

Mock Fire Practice and Evacuation Drill shall be performed periodically with participation of all the occupant of the building and same has to be informed to the local Fire Station positively.

Special training to employees and staffs shall be given for carrying the ambulet(s) to the safer place in the event of any exigency.

Meter and Main room shall be removed to outside of the building and be protected with CO2 or D.C.P. Modular Fire Extinguishers.

A Crew of trained fireman under an experienced officer shall be maintained round the clock for safety of the building and its occupants.

Fire License shall have to be obtained for storing and processing with LPG and/ other highly inflammable articles.

Arrangement shall have to be made for regular checking, testing and maintenance of all the fire fighting installation in the building to keep them in perfectly good condition at all the time.

If required the old electrical lines shall have to be replaced with new ones in M. S. conduit laying continuously bonded to the earth.

Periodical flushing of water from the Landing valve and First Aid Fire Fighting Equipment shall be made to maintain the efficiency working performance of the Fire Fighting System installed.

The Fire Safety Audit to be conducted at a regular interval and to be recorded in the Fire Prevention Maintenance Register.

At an interval of every six month, a report relating to the good working condition of the fire fighting installation and detection system and all electrical installation shall have to submit to the nearest Fire Station.

Revised Fire Safety Recommendation is to be obtained for change of occupancy in basement and terrace of G+3 storied building a period of six month from the issuance of this letter.

Fire Check Doors are to be provided as recommended/ marked in the approved drawing within a period of six month from the issuance of this letter.

Failing which as mentioned in Para 17 & 18, this certificate will be treated as cancelled and in the mean time if any untoward incident takes place, the school authority shall be held responsible for the same.

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This Renewal of Fire Safety Certificate is valid for 3 years and has to be renewed on compliance with conditions laid down in Para 17 & 18 within the stipulated period

Signature/Sign Verified  
Signature of Divisional Fire Officer  
Date: 04-05-2021 10:00:00 AM

Divisional Fire Officer  
West Bengal Fire & Emergency Services