



Government of West Bengal
Office of the Director General
West Bengal Fire & Emergency Services
13D, Mirza Ghalib Street, Kolkata – 16

Memo No.:FSR/IND/WB/FES/20182019/21173

Date : 30-03-2026

From :
Director
Fire Prevention Wing,
West Bengal Fire & Emergency Services

To :
Sunanda Jaiswal Principal of Barasat Indira Gandhi Memorial High School
18, Jessore Road, Rathtala (South) Barasat, North 24 Parganas, Kolkata- 700124

Sub : Fire Safety Certificate for occupancy of existing Block A (B+G+IV Storied) with extended part of Block A (G+IV Storied), Block B (G+IV Storied) and Office Block (G+I Storied) under group of Educational Building in the name and style as "Barasat Indira Gandhi Memorial High School" at the premises No. 18, Jessore Road, Rathtala (South) Barasat, North 24 Parganas, Kolkata- 700124.

This is in reference to your AIN 211892506300009285 dated 18-Dec-2025 regarding Fire Safety Certificate for occupancy of existing Block A (B+G+IV Storied) with extended part of Block A (G+IV Storied), Block B (G+IV Storied) and Office Block (G+I Storied) under group of Educational Building in the name and style as "Barasat Indira Gandhi Memorial High School" at the premises No. 18, Jessore Road, Rathtala (South) Barasat, North 24 Parganas, Kolkata- 700124..

The performance of the Fire Fighting System as incorporated in the building were tested at random and found satisfactorily working condition. In view of the above this office is releasing the **Fire Safety Certificate** for occupancy of the aforesaid building.

Recommendation:

However to up-keep the Fire Safety Measure of the aforesaid building the following safety measures need to be incorporated / maintained:

1. Automatic sprinkler system shall have to be installed entire office building immediately.
2. Entrance / Exit must be free of any type of obstruction for EASY movement of Fire Appliances.
3. The Interior finish decoration of building shall be made with low flame spread material confirming



The authenticity of this document can be verified by accessing the URL: edistrict.wb.gov.in and then clicking on the Verification of Digitally Signed Document link and keying in the Unique Number : 211892506300009285

relevant I.S. Specification.

4. To eliminate risk of Fire Hazards, Good House Keeping both for insides and outside of the building shall be strictly maintained.
5. Existing Electrical wiring of the whole building shall have to be carefully checked for any wear and tear in them, particularly lines above false ceiling & ducts.
6. All the vertical and horizontal ducts to be sealed by approved fire resisting materials.
7. Floor numbers and directional sign of escape route shall be displayed prominently
8. A closed circuit TV system will have to be maintained which will observe all the floor of the building.
9. The notice of Fire Fighting, Exit Signage and Evacuation Plan from the building shall be prepared and displayed at all vulnerable places of the building.
10. The employees and security staff shall be conversant with installed Fire Fighting equipment of the building and to operate in the event of Fire and Testing.
11. Mock Fire Practice and evacuation drill shall be performed periodically with participation of all the occupants and employees of the buildings.
12. A crew of trained Fireman shall be maintained round the clock for safety of the buildings.
13. Electrical Panel Room and Electrical Main & Meter Room shall be protected with automatic Fire detection and suppression system conforming relevant I.S. Specification.
14. First-Aid Fire Fighting system shall be provided as per I.S. Specification.
15. Arrangement shall have to be made for regular checking, testing, and maintenance of all the Fire Fighting installation in the buildings to keep them in perfectly good working condition at all the times.
16. If required, the old electrical lines shall have to be replaced with new lines. The cables shall always be laid in M.S. conduit pipes continuously bonded to the earth.
17. Periodical flashing of water from water-based suppression system shall be made to maintain the efficient working performance of above mentioned system.
18. The Fire Check Door shall be sealed with rubber sealing properly in order to prevent the percolation of smoke.
19. The teaching, non teaching staff and security staff shall be conversant with installed Fire Fighting equipment of the building and to operate in the event of Fire and Testing.
20. Chemicals in laboratory, if any must be kept in separate isolated stores in proper sealed containers. Laboratory Assistant must be alert for its maintenance during closing by lock and key after class hours for any spillage, fumes, loosen caps, corrosiveness, acids, main valves for Bunsen Burners etc.
21. Drills: Must be acquainted with evacuation passage of escape route by practicing as a drill with all teaching and non-teaching staff along with students by the guidance of head of Institution as a drill every month as a special class and records of which must be kept in their custody.
22. The Fire Safety and electrical audit to be conducted at regular interval and to be recorded in the Fire Prevention maintenance register.
23. Any deviation in respect of construction and uses of floor, this Fire Safety Certificate shall be treated as cancelled.
24. This Fire Safety Certificate is valid for 03 (Three) years from the date of issue of this letter and has to be renewed within validity limit.

Valid Upto : 28-Mar-2029



Director

West Bengal Fire & Emergency Services